

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
December 4, 2012**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The meeting started with the pledge to the flag.

The following members were present:

Gary Zelinske	Member
Corey Hetrick	Member
Kay Spannuth	Member
Sheila Wartluft	Asst. Manager

There were no guests in attendance.

MOTION: Motion was made and seconded to approve the November minutes. Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public as there was no public in attendance.

NEW BUSINESS

Pertinent Issues

Sheila reported she had not been able to check with Theresa for an update on the return of the keys from the sports groups. She said since we have been signing the keys out we have a much better idea who has keys for each of the sports organizations. She explained that she sends out a letter in November along with the agreement for the following year. The letter explains they will not receive any keys the following year until all the keys from the prior year have been returned. She further explained the organizations are responsible to provide a list of who will be picking up the keys as there are personnel changes each year.

OLD BUSINESS

Park Update

Sheila reported that we have about \$35,000 in labor and equipment still outstanding which we have pledged to DCNR. She stated basically the projected

costs are \$383,000 and they would be getting a grant for half of that. She said they have received \$91,500 and \$26,500. We still have some money to get but we will need to spend it before we receive it. At approximately the end of August DCNR said we have \$147,707 yet to spend to qualify to get the money. Sheila reported, as you can imagine, things have slowed down. She reported Dave is working at the pavilion with everything else coming to a grinding halt. She said Beth has not reviewed September or October figures. She reported Met-Ed was supposed to have come today to get their work done. She said the toilets have been delivered and Dave is working on some wiring. She said she would like to get some more labor and equipment for the \$147,707 we need to use.

Question was asked about the hours which are used for the project if they are Township hours to which Sheila replied it is based on the hourly rate plus benefits for employees plus equipment rates. She further explained there has been some interest about the Frisbee golf from residents who have been visiting the park area. Question was asked if there would be a sign at the entrance to the park to which Sheila replied it is a requirement of DCNR that a sign is installed.

Another question was asked whether there would pavilion rentals to which Sheila replied it is an open air pavilion and that most likely there will no rentals only first come first served basis. Question was asked if she thought they would have any trouble meeting the December 31, 2013 deadline to which Sheila replied she didn't believe there would be a problem meeting the deadline.

Pertinent Issues

There were no pertinent issues.

MOTION: Motion was made and seconded to adjourn. Motion carried.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary